

**CORVALLIS AREA  
METROPOLITAN PLANNING ORGANIZATION  
(CAMPO)**



**Fiscal Year 2010-2011**

**Unified Planning Work Program (UPWP)**

**March 2010**

## **Corvallis Area Metropolitan Planning Organization**

### **Policy Board**

Hal Brauner	City of Corvallis
Bill Currier (Chair)	City of Adair Village
Linda Modrell	County of Benton
Vivian Payne	Oregon Department of Transportation
Ken Schaudt	City of Philomath

### **Technical Advisory Committee (TAC)**

John deTar	Oregon Department of Transportation
Drew Foster	City of Adair Village
Ted Frasier	City of Albany Transit System
Roger Irvin	County of Benton
Randy Kugler	City of Philomath
Jim Mitchell	City of Corvallis

### **TAC Ex-Officio Members**

US Federal Highway Administration (FHWA), Oregon Division  
US Federal Transit Administration (FTA), Region X  
Oregon Department of Land Conservation and Development (DLCDD)  
Oregon Department of Environmental Quality (DEQ)  
Oregon Division of State Lands (DSL)

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**RESOLUTION NO. 10-01**

**FOR THE PURPOSE OF APPROVING THE FY2010-2011 CORVALLIS AREA METROPOLITAN PLANNING ORGANIZATION'S UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, the US Department of Commerce, Bureau of Census, has declared that the cities of Corvallis, Philomath and Adair Village, and their adjoining areas in the County of Benton, form an Urbanized Area, named the Corvallis Urbanized Area; and

**WHEREAS**, the US Department of Transportation and the Oregon Department of Transportation have designated representatives of the said areas, together with a representative of ODOT, as the Corvallis Area Metropolitan Planning Organization (MPO) to carry out the Metropolitan Transportation Planning Process; and

**WHEREAS**, among the major requirements of the Metropolitan Transportation Planning Process is the development of an annual Unified Planning Work Program that delineates a working budget for the MPO's planning and programming activities over a fiscal year; and

**WHEREAS**, the Corvallis Metropolitan Planning Organization has developed a Unified Planning Work Program for FY2010-2011, in coordination with the US DOT and ODOT and in compliance with all applicable federal and state requirements; and

**WHEREAS**, the City of Corvallis has agreed to provide 'in-kind' local match for the Section 5303 Funds applied by the MPO to partially cover the cost of its transportation planning activities in FY2010-2011;

**NOW, THEREFORE, BE IT RESOLVED**, that the Policy Board of the Corvallis Area MPO approves the Corvallis Area Unified Planning Work Program and its budget for FY2010-2011.

**Dated** this 16th Day of April, 2010

**APPROVED:**

By:   
\_\_\_\_\_  
**Bill Currier, Chair**  
Corvallis Area MPO

**ATTESTED:**

By:   
\_\_\_\_\_  
**Ali Bonakdar, Director**  
Corvallis Area MPO



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## INTRODUCTION

### **What is a Metropolitan Planning Organization?**

A Metropolitan Planning Organization is an organization of local governments designated per USC 23, 123 & 450 to provide transportation planning and programming in areas with a collective population of 50,000 or over, termed as Urbanized Area. As a condition for receiving federal transportation dollars, MPOs must have a *continuing, cooperative and comprehensive* transportation planning process in cooperation with their state Department of Transportation. The MPOs are responsible for development of a Regional Transportation Plan, development of a Transportation Improvement Program and development of a Unified Planning Work Program (UPWP). The MPO's planning and programming activities are consistent with the area's locally adopted transportation and land use plans.

### **What is the Corvallis Area Metropolitan Planning Organization?**

The US Bureau of Census in 2002 declared that the population of the Corvallis Urbanized Area, according to the 2000 Census, had reached 58,229. The Corvallis Urbanized Area consists of the cities of Corvallis, Philomath and Adair Village, as well as the densely inhabited portions of Benton County adjacent to those cities. As a result of surpassing the population criterion of 50,000, the Oregon Governor in December 2002 designated a coalition of local governments and ODOT as the Corvallis Area Metropolitan Planning Organization (CAMPO).

CAMPO is governed by a five-member Policy Board consisting of representatives of the cities of Corvallis, Philomath and Adair Village, the County of Benton and the Oregon Department of Transportation. The Policy Board operates according to the adopted Operating Guidelines.

CAMPO's Technical Advisory Committee (TAC) is made up of professional staff of the above entities, ODOT Regional Planner and a representative from the Albany Transit System. Representatives of relevant federal and other state agencies have ex-officio status on TAC. The TAC reviews material and provides recommendations to the Policy Board.

The City of Corvallis is the owner of the Corvallis Transit System and their representation on the MPO Policy Board also represents the interests of the transit system.

### **What is the Purpose of this Document?**

The purpose of this document is to outline the transportation planning and programming activities of the Corvallis Area Metropolitan Planning Organization for FY2010-2011. Funding for the MPO activities is made possible through the US Department of Transportation, Oregon Department of Transportation (ODOT) and the City of Corvallis.

It is noteworthy that the levels of efforts and dollar amounts allocated to each activity in this document represent the best estimates at this time and may change with the consent of all parties involved.

### **Development of Transportation Planning Tasks**

In 2006 and 2007, at the request of the Policy Board, staff developed a list of priority transportation planning tasks for the next three years. The list included planning activities requested by the Policy Board, processes required by federal and state transportation planning regulations, tasks warranted for the operation of the MPO and tasks (studies) requested by the public during the public participation process of the Metropolitan Transportation Plan. The Technical Advisory Committee (TAC) held a workshop on reviewing and evaluating these tasks. The outcome of this workshop was reviewed by the Policy Board as the priorities of the MPO over the next three years. The tasks contained in this document are consistent with the final priority list reviewed by the MPO Policy Board and the TAC.

Additionally prior to the preparation of this document, staff requested priority tasks from member jurisdictions for inclusion in the FY11 Work Program.

This document was developed based on the priorities adopted in 2006 and 2007 and the input received from member jurisdictions.

### **Status of Regional Transportation Plan**

CAMPO developed its first Regional Transportation Plan (RTP) for the Corvallis Area MPO in 2004 through 2006. *The Corvallis Area Metropolitan Transportation Plan: Destination 2030* was approved by the MPO Policy Board in September 2006. The RTP was developed consistent with the existing land use and transportation plans and with the participation of the public. The RTP outlines transportation improvements for all modes of transportation over the next 20 years. A financial plan was developed for the RTP in compliance with the requirements of Financially Constrained plans and programs. The signing of the SAFETE-LU by the President in August 2005 promulgated new transportation planning requirements applicable to the development of RTPs. In 2007 the MPO amended its RTP to include the additional planning efforts required by the enactment of SAFETEA-LU. The RTP is in compliance with the requirements of Metropolitan Transportation Planning rules.

### **Budget Assumptions**

On August 10, 2005, the President signed into the law a transportation reauthorization act, known as the Safe, Accountable, Flexible and Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU). A provision of this Act, referred to as PL Fund, provides transportation planning dollars for approximately 90 percent of the MPO's annual budget. A 10 percent local match is provided by the Oregon Department of Transportation. The City of Corvallis also provides in-kind match for the MPO's transit planning dollars (FTA Section 5303). Additionally, the MPO budgets for FY09 and FY10 have relied on a supplemental fund from the State of Oregon's Transportation and Growth Management (TGM) Program. The 9th Street TGM project in FY09 and FY10 has helped retaining a part-time MPO staff and the anticipated grant in FY11 should enable us to retain this staff.

The annual budget for this document has been prepared based on the latest information available at the time of developing the document, as provided by the federal, state and local governments.

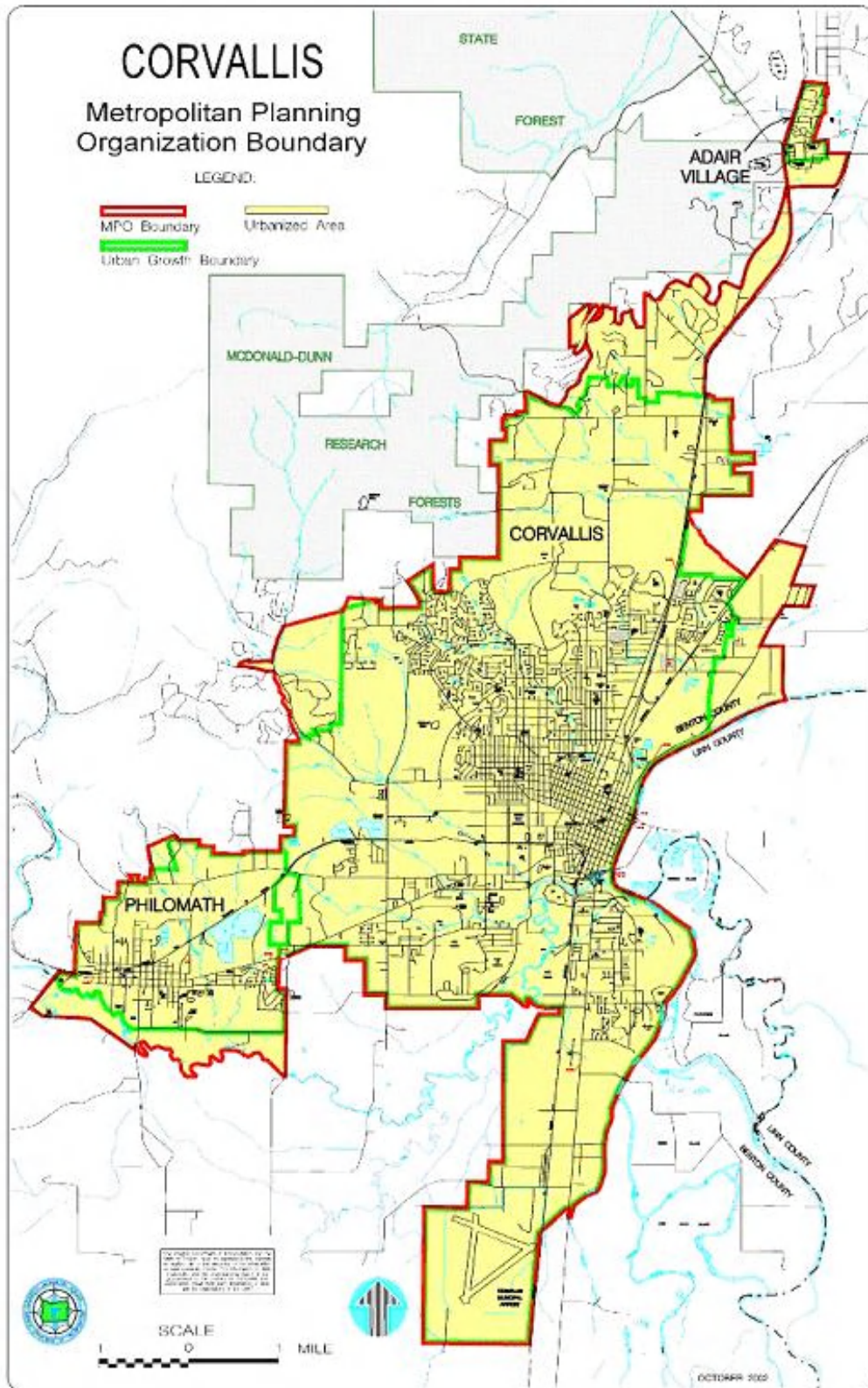
The MPO has also applied for a TGM grant in FY11. The TGM grant and its potential funds are shown in this document as placeholders. The budget section of this document provides a detailed account of the MPO's revenue and expenses for FY11.

### **Public Participation**

It is a goal of CAMPO to gain the maximum possible public input into its transportation planning and programming activities. To this end the agency has developed and formally adopted a **Public Involvement Framework** that outlines strategies and efforts that are conducted in association with the tasks in the Work Program. A copy of the CAMPO's Public Involvement Framework is posted at the CAMPO's Website: [www.corvallisareampo.org](http://www.corvallisareampo.org).

The Framework requires two different types of public outreach for the MPO's transportation planning and programming activities. Major activities such as the development and updating of the Metropolitan Transportation Plan require development of specially designed public outreach efforts. The specially designed document will undergo formal adoption by the Policy Board prior to its implementation. Other activities such as the development of the Transportation Improvement Program follow a prescribed set of procedures which may include:

- Holding a public comment period
- Holding a public meeting
- Posting announcement of the meeting and all relevant material on the website
- Advertising the public comment period and the public meeting in the newspapers and other media
- Collecting comments for review by the Policy Board prior to their decision making
- Responding to the comments
- Holding a permanent spot on the agenda of the Policy Board meetings for the public to provide comments.



## **Task 100 – Program Management**

### **Purpose**

The purpose of this task is to provide management and administrative support for the MPO's planning and programming activities. Components of this task are:

### **110 – MPO Operation**

The administration of the MPO operation and MPO office will include:

111. Working with the MPO Policy Board and the Technical Advisory Committee to meet the transportation planning and programming needs of the MPO Area.
112. Holding of monthly meetings of the Policy Board and the Technical Advisory Committee.
113. Supervising staff.
114. Attending trainings, transportation-related conferences, and statewide and local transportation-related meetings that are consistent with the use of planning dollars.
115. Coordination of the MPO's planning and programming activities with local planning officials, economic development agencies, environmental protection agencies, airport and transit providers, ODOT, FHWA, and FTA.
116. Public Participation – General public outreach efforts; public education; implementation of the CAMPO's Public Participation Process.

### **Product**

A well managed MPO operation.

### **120 – Development of MPO Work Program, Budget and Title VI Plan**

Activities under this item will include:

121. Development of the FY12 Unified Planning Work program and its approval.
122. Development of the FY12 MPO operation budget and its approval.
123. Development of the FY12 Self Certification Process Document and its approval.
124. Amendment of the FY11 Unified Planning Work Program for changes to both narratives and the budget.
125. Title VI Assurances:
  - a. Continue to educate MPO staff and the Policy Board on requirements of Title VI;

- b. Consider adopting ODOT’s Title VI Plan for the MPO’s transportation planning and programming activities.

**Product**

An FY12 UPWP and a Self Certification document by March 2011. The amending of FY11UPWP and the budget will be ongoing as warranted.

**130 – MPO Operation Administration**

Activities under this item will include:

- 131. Maintenance of the MPO records and response to required paperwork.
- 132. Accounting and bookkeeping.
- 133. Preparation and submittal of Quarterly Reports.
- 134. Preparation of the agency’s financial audit.
- 135. Upkeep and maintenance of the agency’s website.
- 136. Attending organizational and personnel-related meetings.

**Product**

Compliance with federal and state transportation planning regulations. This task is ongoing.

**Estimated Completion Schedule**

<b>Subtask</b>	<b>Estimated Schedule</b>
<b>110 - MPO Operation</b>	
111	Ongoing
112	Ongoing
113	Ongoing
114	Ongoing
115	Ongoing
116	Ongoing

<b>120 - Development of MPO Work Program, Budget and Title VI Plan</b>	
121	Feb. 2011
122	Jan, Feb. 2011
123	Feb. 2011
124	As Needed
125	1 <sup>st</sup> Q of FY11
<b>130 - MPO Operation Administration</b>	
131	Ongoing
132	Ongoing
133	Every 3 Months
134	Once a year
135	Ongoing
136	Ongoing

**Staff Effort and Cost**

**100 - Program Management**

<b>% of UPWP (Annual Work)</b>	<b>Federal PL Fund</b>	<b>ODOT Match (Local)</b>	<b>Total PL</b>
30.00%	\$87,990	\$10,071	\$98,061

## **Task 200 – Long Range Transportation Planning**

### **Purpose**

The purpose of this task is continuous long-range transportation planning for the Corvallis Urbanized Area. Components of this task are:

### **210 - Transportation Plan Update**

The MPO developed the Corvallis Area Metropolitan Transportation Plan: Destination 2030 during FY04, FY05 and FY06. The MPO Policy Board adopted this long-range transportation plan on September 29, 2006. In FY08 the Plan was enhanced to meet the requirements of SAFETEA-LU. Compliance with requirements of SAFETEA-LU was demonstrated in an Addendum to the Metropolitan Transportation Plan that was adopted by the Policy Board in June 2007. Federal regulations require that this document be updated by September 2011.

In FY 2010 CAMPO began the updating process of Destination 2030. The following elements of this update have been completed to date:

- Development of a scope of work
- Development of Visions and Goals
- Development of a completion timetable
- Development of an organizational structure.

A special Public Participation Plan is being developed for the completion of this update.

In reviewing the scope of work, the Policy Board and the TAC concurred that the update process should focus on transportation issues that have been elevated to the national and state levels since the adoption of Destination 2030. Examples of these are the issue of Greenhouse Gases (GHG) and the energy conservation, as well as Practical Design and the Least Cost Planning.

CAMPO's FY11 activities under this element will include:

211. Updating of the Existing Transportation Conditions. The chapter on the existing conditions will be reviewed and updated to reflect the latest status of transportation facilities. All cited statistics will be updated.
212. Public Participation on the identification of issues. Through various means of public participation the public will be consulted on the identifications of issues and transportation deficiencies. A webpage will be developed and maintained for the development of the Update.
213. Identification of project needs. Transportation projects needed for inclusion in the Transportation Update will be identified by the Corvallis Travel Demand Model and the TAC.
214. Transportation Project Alternative Analysis. The impacts of needed projects will be analyzed and preferred alternatives will be determined.

215. Regional Railroad. Efforts will be made to promote the enhancement of railroad services that affect movement of freight and people within the MPO Area.
216. Greenhouse Gas Emission Reduction. The purpose of this task is to comply with applicable requirements of SB 1059, particularly the public education component. New research findings on Greenhouse Gasses and transportation are emerging and evolving rapidly. As such, great deal of public education on this national and state priority issue is warranted. Through the public meetings and presentations, CAMPO will educate the public on the interconnectivity of GHG and transportation choices. This public education will aim at effecting changes in public behavior toward the reduction of greenhouse gasses.
217. Staff Education. The staff will remain abreast of the issues of Practical Design, Least Cost Planning and other emerging transportation planning issues.

**Product**

Updated Inventory of Existing Conditions  
Determination of Preferred Alternative(s)  
A list of candidate projects for recommendation

**220 - Updating the Functional Classification Map**

In 2003 and 2004 the MPO worked with ODOT and FHWA for the development of the Corvallis Area MPO Functional Classification Map. Since that time the Urban Area has experienced some growth that warrants the updating of the Map. In FY2010 the MPO worked with ODOT and FHWA for upgrading the Functional Classification of Hout Street.

The updating of the Functional Classification Map will remain an integral part of the Transportation Plan Update. Activities under this task will include:

221. Identification of additional changes needed to the Map;
222. Working with ODOT's Transportation Data Section and FHWA for updating the Map;
223. Adoption of the Functional Classification Map by the MPO Policy Board.

**Product**

An up-to-date Functional Classification Map

**230 – Travel Demand Forecasting Model**

The Alternative Analysis work of the Metropolitan Transportation Plan relied heavily on the Travel Demand Forecasting Model. In FY08 and FY09 the Model was used for the alternative analysis of the Van Buren Bridge and the North Bypass Project. Additionally, the capacity analysis of selected intersections by ODOT used the travel model output to post process the performance of intersections in Years 2010, 2020 and 2030.

CAMPO and ODOT's Transportation Planning Analysis Unit (TPAU) have signed an Intergovernmental Agreement (IGA) that covers CAMPO's transportation modeling needs for FY2010. This IGA will be renewed for the FY2011 to cover the modeling services needed for the updating of the Transportation Plan. It is anticipated that this work will be mostly focused on:

- Identification of current and future transportation deficiencies;
- Analysis of the impacts of the recommendation of the Transportation Plan Update, and;
- Modeling the GHG emission impacts of the Transportation recommendations of the Plan Update, if such capabilities have been developed.

**Product**

Quantitative analysis of the impacts of the recommendations of the Transportation Plan Update

**240 – Intelligent Transportation System (ITS) Architecture**

The Corvallis Area MPO is the only MPO without an ITS Architecture Plan. At the CAMPO's request, ODOT secured the needed fund and has hired a consulting firm to begin the development of an ITS Architecture that would cover the Corvallis Area MPO and the cities of Albany and Lebanon. The MPO will work with the consultant, ODOT and the ITS Committee for the development of this document. Work under this element will include:

- 241. Providing local data and input to the development of the Architecture Plan;
- 242. Review of the consultant's work.

**Product**

An ITS Architecture Plan fore the Corvallis MPO Area that would direct future ITS improvement projects

**Estimated Completion Schedule**

<b>Subtask</b>	<b>Estimated Schedule</b>
<b>210 – Transportation Plan Update</b>	
211	1 <sup>st</sup> Quarter
212	2 <sup>nd</sup> Quarter
213	3 <sup>rd</sup> Quarter
214	4 <sup>th</sup> Quarter
215	3 <sup>rd</sup> Quarter
216	Ongoing
<b>220 – Update Functional Classification Map</b>	
221	3 <sup>rd</sup> Quarter
222	3 <sup>rd</sup> Quarter
223	4 <sup>th</sup> Quarter
<b>230 – Travel Demand Forecasting Model</b>	
230	4 <sup>th</sup> Quarter
<b>240 – ITS Infrastructure</b>	
241	1 <sup>st</sup> Quarter
242	2 <sup>nd</sup> Quarter

**Staff Effort and Cost**

**200 - Long Range Transportation Planning**

<b>% of UPWP (Annual Work)</b>	<b>Federal PL Fund</b>	<b>ODOT Match (Local)</b>	<b>Total PL</b>
32%	\$93,856	\$10,742	\$104,599

## **Task 300 - Short-Range Transportation Planning**

### **Purpose**

The purpose of this task is to provide for the short-term transportation planning needs of the Corvallis Area MPO. Components of this task are:

### **310 – Transit Planning**

This task provides planning and programming assistance to the Corvallis Urbanized Area's transit system. The system includes all providers of transit services within the MPO Area that receive Federal Transit Administration (FTA) funds, such as the Corvallis Transit System (CTS), the Philomath Connection (part of CTS), Benton County's Special Transportation Fund (STF) program, and, to a lesser extent, the Linn-Benton Loop.

Transit services in the Corvallis Area MPO are provided by CTS. The system is owned by the City of Corvallis and is operated under a contract with First Student, Inc (formerly Laidlaw). The City of Corvallis is the recipient of the FTA's Section 5307, 5309, 5316 and 5317 funds in the MPO Area. The City of Corvallis contributes 'in-kind' match for the MPO's transit planning dollars (FTA's Section 5303).

MPO staff and the City of Corvallis transit authorities cooperate closely. The Metropolitan Transportation Plan was developed in consultation with the City's transit authorities and the Transit Master Plan. In FY08 and FY09 the MPO worked with CTS and the Albany Transit System (ATS) to coordinate transit services in the region. In FY10 the MPO worked on the financial feasibility of extending a transit route to the City of Adair Village in cooperation with the City of Adair City Council and CTS.

The MPO's transit planning activities in FY11 will include:

311. Providing assistance with the programming of transit projects and their funding processes.
312. Providing transit-related information collected from federal and state agencies and technical assistance to the area's transit providers.
313. Continued work on coordination of transit services within the MPO Area and beyond for a seamless transfer on the east-west corridor (Philomath to Albany), when and where needed.
314. Evaluation of the new transit service to the City of Adair Village provided by the Benton County Special Transportation Fund (STF) Program and an assessment of the financial viability of this new service in the future years.
315. Service Analysis – Review of needed transit services, evaluation of the existing transit routes relative to ridership levels, recommendations for expansion, elimination and or initiation of new routes.

**Product**

- Coordinated transit service within the Urbanized Area
- Increased transit system efficiencies
- Inclusion of transit-related issues in transportation decision-making process
- Provision of financial and operational information
- Assessment of the new transit service to the City of Adair Village

**320 - TGM for the City of Adair Village**

The MPO has applied for funding under a Transportation and Growth Management (TGM) program to develop a transportation plan for the City of Adair Village that would focus on the issues of connectivity and improvement of alternative modes of transportation. This task is listed here as placeholder until such time that the granting of this fund is approved.

<b>Subtask</b>	<b>Estimated Schedule</b>
<b>310 – Transit Planning</b>	
311	Ongoing/As Needed
312	Ongoing/As Needed
313	2nd Quarter
314	4 <sup>th</sup> Quarter
315	3 <sup>rd</sup> Quarter
<b>320 – TGM for Adair Village</b>	
TGM	Ongoing, if granted

**Staff Effort and Cost**

**300 - Short Range Transportation Planning**

<b>Task</b>	<b>% of UPWP (Annual Work)</b>	<b>Federal PL Fund</b>	<b>ODOT Match (Local)</b>	<b>Total PL</b>	<b>Section 5303</b>	<b>In-Kind Match (Corvallis)</b>	<b>Grand Total</b>
Transit	15.%	\$0	\$0	\$0	\$49,031	\$10,773	\$59,804
TGM							
Adair TSP	?					?	?
<b>Grand Total</b>		\$0	\$0	\$0	\$37,781	\$10,773	\$48,554

## **Task 400 – Transportation Programming**

### **Purpose**

The purpose of this task is to continually perform transportation programming for the Corvallis Urbanized Area through the development of new Transportation Improvement Programs (TIP) and the upkeep of the existing TIP for inclusion in the Statewide Transportation Improvement Program (STIP). Past performances under this task include development of criteria for funding prioritization of candidate projects under STIP Program, development of FY06-09 MTIP, development of FY08-11 MTIP and the prioritization and programming of transportation projects under the American Recovery and Reinvestment Act (ARRA).

Components of this task are:

### **410 – TIP Amendment**

This task provides for the necessary amendments to the FY10-13 TIP and the required procedures for including these amendments in the FY10-13 STIP. Amendments are warranted when additional funds become available. These amendments are initiated by member jurisdictions or by ODOT for roadway, transit, Special Transportation or Transportation Enhancement Projects.

### **Product**

An up-to-date FY10- 13 TIP incorporated into STIP.

### **420 – TIP Project Tracking and Funding**

This task provides for tracking the implementation of the projects in the TIP and STIP, tracking of the STIP fund and maintaining the Corvallis Area MPO STIP Balance.

### **Product**

Readily Available STIP balance and list of Obligated Projects. This task will be performed throughout the year as applications for implementation of projects are submitted by jurisdictions.

### **430 – Development of FY12-15 TIP**

Preliminary work on the development of FY12-15 TIP and STIP has begun. This Task includes all work required for the development of the next round of TIP and STIP.

### **Product**

Preliminary list of transportation projects for inclusion in FY2012-2015 TIP and STIP

<b>Subtask</b>	<b>Estimated Schedule</b>
<b>410 – TIP Amendment</b>	As Needed
<b>420 – TIP Project Tracking &amp; Funding</b>	As Needed
<b>430 – Development of FY12-15 TIP</b>	Ongoing

**Staff Effort and Cost**

**400 - Transportation Programming**

<b>% of UPWP (Annual Work)</b>	<b>Federal PL Fund</b>	<b>ODOT Match (Local)</b>	<b>Total PL</b>
20.0%	\$58,660	\$6,714	\$65,374

## Task 500 - Transportation Project Coordination

### Purpose

The purpose of this task is to coordinate ODOT's sponsored transportation projects and studies with the MPO Policy Board, the Technical Advisory Committee, stakeholders and the public.

Components of this task are:

### 510 – OR34/US20: South Bypass – Peoria Rd

In the past few years ODOT and project committees have evaluated several alternatives in search of a solution to the traffic congestion problem in downtown Corvallis. Following a traffic analysis of affected intersections and the transportation system, it was concluded that the Downtown Congestion would be relieved by the construction of a) an interchange on OR 34, east of the river; b) a north bypass extending from the interchange to cross the Willamette River, and; c) a two-lane Van Buren Bridge.

Staff serves on the Stakeholder Committee of the OR34/South Bypass-Peoria Road Project.

### Product

Coordination of the Projects with jurisdictions within the MPO

### 520 – Other ODOT-Sponsored Projects

The purpose of this task is to communicate ODOT sponsored projects with the MPO member jurisdictions and to represent their interests in project committees. Examples of these are:

Additional Lane on I-5, Santiam River to OR 34 EIS

Additional Lane on OR99W

### Product

Coordinated transportation projects, informed local officials and technical staff.

<b>Subtask</b>	<b>Estimated Schedule</b>
<b>510 – OR34/US20 South Bypass – Peoria Rd.</b>	Ongoing
<b>520 – Other ODOT-Sponsored Projects</b>	Ongoing

### Staff Effort and Cost

#### **500 - Transportation Project Coordination**

<b>% of UPWP (Annual Work)</b>	<b>Federal PL Fund</b>	<b>ODOT Match (Local)</b>	<b>Total PL</b>
3%	\$8,799	\$1,007	\$9,806

## **Other Transportation Planning Activities in the MPO Area**

### **For Information Only**

#### **Regional Level**

The U.S. Department of Energy announced that Oregon, Washington, California, Arizona and Tennessee have been selected as test markets for the deployment of electric vehicles (EVs) and the associated charging infrastructure. ETec has received \$99.8 million in ARRA funds to study electric vehicle usage. The goal of the project is to deploy EV charging stations and analyze the use of the stations and EVs to guide widespread adoption throughout the country.

ETec is partnering with Nissan North America to deploy approximately 1,000 Nissan electric cars (called the “Leaf”) in Oregon and as many as 2,500 charging stations to be installed at homes and businesses that choose to purchase the Leaf and participate in the program. The focus of the grant is on the Portland, Eugene, Salem and **Corvallis** areas.

Staff serves on an advisory committee for the deployment of the charging stations

#### **Local Level**

1. The City of Corvallis formed an Energy Strategy Ad hoc Committee that reviewed ways residents could reduce Greenhouse Gas emissions. Upon the review of this work, the City Council directed the City staff to work on the development of an implementation plan for the Ad hoc Committee’s recommendations. Transportation choices will play a significant role in the development of this implementation plan. It is anticipated that the MPO will participate, at some levels, in the development of the implementation plan.
2. The City of Corvallis is in the process of updating the City of Corvallis Municipal Airport Master Plan.

## Glossary of Acronyms

ACT	Area Commissions on Transportation
CACOT	Citizen Advisory Commission on Transit
CAMPO	Corvallis Area Metropolitan Planning Organization
CETAS	Collaborative Environmental and Transportation Agreement for Streamlining
CTP	Corvallis Transportation Plan
CTS	Corvallis Transit System
CWACT	Cascades West Area Commission on Transportation
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
ITS	Intelligent Transportation System
JARC	Job Access and Reverse Commute
LOS	Level of Service
MPO	Metropolitan Planning Organization
OAR	Oregon Administrative Rule
OCWCOG	Oregon Cascades West Council of Governments
ODOT	Oregon Department of Transportation
OHP	Oregon Highway Plan
OTP	Oregon Transportation Plan
PL Fund	Funds allocated to Metropolitan Transportation Planning activities
SAFETEA-LU	Safe, Accountable, Flexible, Efficient, Transportation Equity Act, a Legacy for Users
Section 5303	FTA's program of financing transit planning activities of MPOs
Section 5307	FTA's program of financing urban transit systems
Section 5310	FTA's program of financing transit for the elderly and people with disabilities
Section 5311	FTA's program of financing rural transit services
SPR Fund	Statewide Planning and Research Fund
STF	Special Transportation Fund
STIP	Statewide Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TDM	Transportation Demand Management
TEA-21	Transportation Equity Act for the 21st Century
TGM	Transportation Growth Management
TIP	Transportation Improvement Program
TPAU	Transportation and Planning Analysis Unit of ODOT
TPR	Transportation Planning Rules
TSP	Transportation System Plan
UPWP	Unified Planning Work Program
USC	United States Code
USDOT	United States Department of Transportation
UZA	Urbanized Area



# **FY 2011 UPWP**

## **BUDGET\***

\* All dollar figures in the following tables are based on the current best and reasonable estimates of anticipated revenue and costs.

**FY2011 Revenue**

Funding Source	Funding Source Breakdown	FY10 Amount	Estimated Carryover*		Total
			From FY09	From FY10	
PL	Federal (FHWA)	\$ 164,904			\$ 164,904
	ODOT Match	\$ 18,874			\$ 18,874
	<b>Total</b>	<b>\$ 183,778</b>	<b>\$ 75,000</b>	<b>\$ 19,062</b>	<b>\$ 277,840</b>
Section 5303	Federal (FTA)	\$ 43,092		\$ 5,939	\$ 49,031
	In-Kind Match (City of Corvallis)	\$ 10,773			\$ 10,773
	<b>Total</b>	<b>\$ 53,865</b>		<b>\$ 5,939</b>	<b>\$ 59,804</b>
TGM Grant	Adair Village TGM Grant				\$ -
	In-Kind Match				\$ -
	<b>Total</b>				<b>\$ -</b>
Totals	Total Cash	\$ 226,870	\$ 75,000	\$ 25,001	\$ 326,871
	Total Labor	\$ 10,773			\$ 10,773
	<b>CAMPO's Total Cash + Labor</b>	<b>\$ 237,643</b>	<b>\$ 75,000</b>	<b>\$ 25,001</b>	<b>\$ 337,644</b>

\*. The carryover amount is only a rough estimate at this time.

**Distribution of Funds to Tasks**

Tasks	Percent of MPO Activities	Fund Allocation
<b>100 – Program Management</b>	<b>30.00%</b>	<b>98,061</b>
<b>200 – Long Range Transportation Planning</b>	<b>32.00%</b>	<b>104,599</b>
<b>300 – Short Range Transportation Planning</b>	<b>15.00%</b>	<b>49,031</b>
<b>400 – Transportation Programming</b>	<b>20.00%</b>	<b>65,374</b>
<b>500 – Transportation Project Coordination</b>	<b>3.00%</b>	<b>9,806</b>
<b>Total</b>	<b>100.00%</b>	<b>326,871</b>

<b>FY2011Expenses</b>		
<b>Cost</b>	<b>Amount</b>	<b>Percent</b>
<b>Personnel</b>	<b>\$ 175,943</b>	<b>53.8%</b>
Board/Comm/Meeting Expenses	\$ 500	0.2%
CED Administration	\$ 20,270	6.2%
Advertising	\$ 2,000	0.6%
Contracts	\$ 84,892	26.0%
Copying	\$ 700	0.2%
Dues/Memberships	\$ 1,200	0.4%
Finance Indirect	\$ 5,880	1.8%
Indirect Expense	\$ 6,490	2.0%
Legal Services	\$ 200	0.1%
Postage	\$ 300	0.1%
Printing	\$ 3,000	0.9%
Rent	\$ 6,500	2.0%
Supplies	\$ 2,290	0.7%
Technology Group	\$ 5,705	1.7%
Telephone	\$ 3,000	0.9%
Training	\$ 2,000	0.6%
Travel	\$ 6,000	1.8%
<b>Total Material &amp; Supplies</b>	<b>\$ 150,927</b>	<b>46.2%</b>
<b>Grand Total</b>	<b>\$ 326,870</b>	<b>100%</b>

**Expenses Breakdown for FTA Section 5303 Fund**

<b>Cost</b>	<b>Section 5303</b>	<b>In-Kind</b>	<b>Total</b>
<b>Personnel</b>	\$ 26,392	\$ 5,799	\$ 32,190
Board/Comm/Meeting Expenses	\$ 75	\$ 16	\$ 91
CED Administration	\$ 3,041	\$ 668	\$ 3,709
Advertising	\$ 300	\$ 66	\$ 366
Contracts	\$ 12,734	\$ 2,798	\$ 15,532
Copying	\$ 105	\$ 23	\$ 128
Dues/Memberships	\$ 180	\$ 40	\$ 220
Finance Indirect	\$ 882	\$ 194	\$ 1,076
Indirect Expense	\$ 974	\$ 214	\$ 1,187
Legal Services	\$ 30	\$ 7	\$ 37
Postage	\$ 45	\$ 10	\$ 55
Printing	\$ 450	\$ 99	\$ 549
Rent	\$ 975	\$ 214	\$ 1,189
Supplies	\$ 344	\$ 75	\$ 419
Technology Group	\$ 856	\$ 188	\$ 1,044
Telephone	\$ 450	\$ 99	\$ 549
Training	\$ 300	\$ 66	\$ 366
Travel	\$ 900	\$ 198	\$ 1,098
<b>Total Material &amp; Supplies</b>	\$ 22,639	\$ 4,974	\$ 27,614
<b>Grand Total</b>	\$ 49,031	\$ 10,773	\$ 59,804