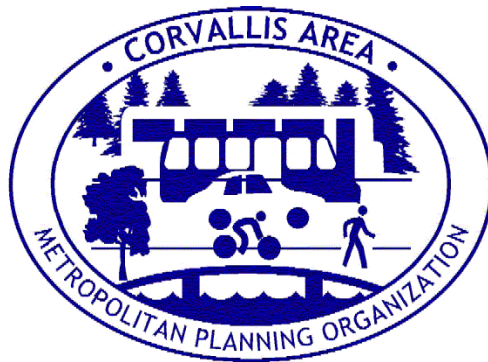


Public Involvement Plan

For the
Corvallis Area Metropolitan Transportation Plan:
Destination 2030



**CORVALLIS AREA
METROPOLITAN PLANNING ORGANIZATION**

Approved by the Policy Board
In August 2004, as Amended

Introduction

In April 2004 the Policy Board of the Corvallis Area Metropolitan Planning Organization (CAMPO) adopted a Public Involvement Framework for CAMPO's transportation planning and programming activities. The Framework outlines public outreach activities of CAMPO by identifying two types of activities performed by the organization, routine and major. Routine activities are generally publicized in the CAMPO website: www.corvallisareampo.org, while major activities require development of a specially tailored public involvement plan that is approved by the CAMPO Policy Board.

The *Corvallis Area Metropolitan Transportation Plan: Destination 2030* is a major activity that requires development of a specially tailored public involvement plan. This document sets forth the public outreach activities of CAMPO during the development of *the Corvallis Area Metropolitan Transportation Plan: Destination 2030*.

The federal Metropolitan Transportation Planning Process that defines the role and responsibilities of the Metropolitan Planning Organizations (MPOs) requires MPOs, such as CAMPO that meet air quality standards, to develop or update a long range transportation plan for their Urbanized Area every five years. The long range transportation plan sets the course for transportation developments within the Urbanized Area over the next 20 years. The plan must be approved by the MPO Policy Board. Federal regulations require that transportation projects in the Urbanized Area must be consistent with the goals and policies of the adopted transportation plan, when seeking federal transportation funds.

The federal Metropolitan Transportation Planning Process requires the *Corvallis Area Metropolitan Transportation Plan* be developed and adopted by October 2005. This relatively short timeframe would only allow combining the existing Transportation System Plans (TSPs) into an updated plan for the entire Corvallis Metropolitan Area.

The Corvallis Area Metropolitan Planning Organization

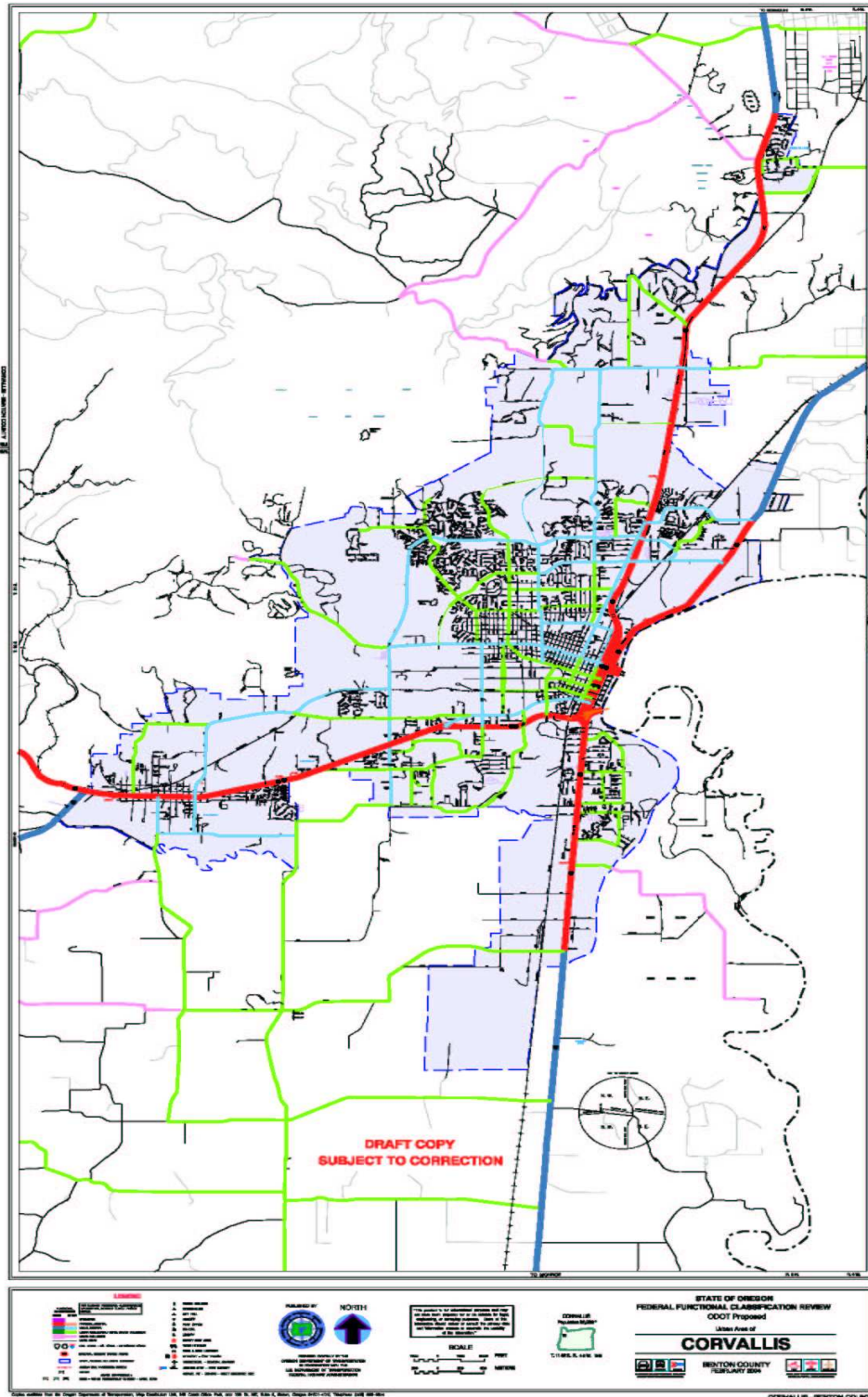
A Metropolitan Planning Organization (MPO) is an organization of local governments in areas with a collective population of 50,000 or over, called Urbanized Area. As a condition for receiving federal transportation dollars, MPOs must have a *continuing, cooperative and comprehensive* transportation planning process in cooperation with the state. This transportation planning process results in plans and programs consistent with the area's locally adopted comprehensive plans.

In 2002, the US Bureau of Census declared that the population of the Corvallis Urbanized Area, according to the 2000 Census, had reached 58,000+. The Corvallis Urbanized Area consists of the cities of Corvallis, Philomath and Adair Village, as well as the densely habited portions of Benton County (See the Map of the Corvallis urbanized Area). As a result of surpassing the population criterion of 50,000, the area became eligible to form a Metropolitan Planning Organization for its transportation planning and programming activities. In December 2002 the

¹ Includes the Oregon Department of Transportation (ODOT)

² Includes the Oregon Department of Transportation (ODOT)

Oregon Governor, in accordance with federal regulations, designated the Corvallis Area Metropolitan Planning Organization (CAMPO) as a newly formed MPO in the State of Oregon. CAMPO is governed by a five-member Policy Board consisting of representatives of the cities of Corvallis, Philomath and Adair Village, the County of Benton and the Oregon Transportation Department (ODOT).



Public Involvement Plan

The Public Involvement Plan describes the public information and input opportunities that will be provided as part of the development of the *Corvallis Area Metropolitan Transportation Plan*. Participants in this public involvement process are:

1. The general public – residents of the Corvallis Urbanized Area and the adjacent areas affected by the transportation plan
2. An ad hoc committee made up of members of the existing transportation-related committees in the Urbanized Area (See Appendix A)
3. CAMPO's Technical Advisory Committee (TAC) made up of professional staffs of the jurisdictions in the Urbanized Area.
4. CAMPO's Policy Board made up of representatives of the local governments in the Urbanized Area and ODOT.

The Public Involvement Plan includes two types of outreach activities, Continuous and Episodic.

A. Continuous Outreach

Continuous outreach efforts are made throughout the development process of the plan to provide review and commenting opportunities for both the general public and the local transportation officials. The following measures will be taken to involve the general public throughout the development process of the Transportation Plan:

- i. Posting meeting dates, agendas and minutes on the MPO website;
- ii. Posting MPO documents on the website and making printed copies available to the public;
- iii. Providing an explanation of the issues pertaining the development of the plan on the website;
- iv. Inviting the public to submit electronic, written or telephonic comments on the plan;
- v. Including a public comment item on every Policy Board agenda.

B. Episodic Outreach

In addition to the above, Episodic Outreach will be conducted at the following phases of the Transportation Plan development process:

1. Initial Public Outreach
2. Midcourse Public Outreach
3. Final Public Outreach.

1. Initial Public Outreach

A. Purpose. The purpose of the Initial Public Outreach is to:

- i. Explain the roles and responsibilities of CAMPO

- ii. Describe the process, schedule and involvement opportunities for the Transportation Plan and
- iii. Seek preliminary input on transportation issues

B. Means. The Initial Public Outreach will employ the following means to outreach the public:

- i. Issuance of press releases to the local media
- ii. Meeting with editorial board of local newspaper
- iii. Purchase of advertisements in local newspaper
- iv. Request for public service announcements
- v. Direct mail to a list of interested individuals, chambers of commerce, etc.
- vi. Formation of the Ad hoc Committee on Transportation Plan
- vii. Holding of a public forum
- viii. Holding two meetings of the Ad hoc Committee
- ix. Selection of accessible sites and convenient times for the holding of all public meetings

C. Schedule. The schedule for the implementation of this phase is the two-week period following the approval of this Public Involvement Plan. Input from the general public, however, will be accepted throughout the development process of the plan (commencement to final approval).

D. Role of the Ad Hoc Committee. The Ad hoc Committee will meet two times in the beginning of the process:

- i. **First meeting.** Staff will discuss with the Committee:
 - Development process and schedule of the plan
 - The Committee's role in the development process of the Plan
 - The status of the existing Transportation System Plans (TSPs) in the area and the visions and goals contained in those plans
 - Review of the input and comments received from the general public.
- ii. **Second Meeting.** The Committee will develop common visions and goals for the Urbanized Area's transportation system consistent with the ones set forth in the existing TSPs.

The outcome of this process will be reviewed by the TAC and the Policy Board for adoption as the visions and goals for the Corvallis Metropolitan Transportation Plan.

2. Midcourse Public Outreach

The Midcourse Outreach will include a public forum followed by two meetings of the Ad hoc Committee to review and discuss the evaluation of transportation system alternatives developed by the technical staff. The public forum and the meetings of the Ad hoc Committee will be held in the following manner:

- Notices of the meetings and the material produced will be made available at least ten days prior to the meeting
- The TAC and the Policy Board will be invited to attend the meetings
- Staff will provide a summary explanation of the material produced
- Staff will seek input from the public and the Committee on the material produced
- Staff will compile the input received for review by the TAC and the Policy Board.

3. Final Public Outreach

The Final public outreach will include two public forums and two meetings of the Ad hoc Committee. These gatherings are to review the preliminary transportation plan and provide input to the TAC and the Policy Board.

- Notices of the meeting will be advertised in the media and CAMPO's website.
- The Draft Transportation Plan will be made available to the general public through mail, fax and the website.
- The TAC and the Policy Board will be invited to attend the meeting.
- Staff will provide a summary explanation of the draft Transportation Plan and its key recommendations.
- Visual aids will be utilized to communicate the draft transportation plan
- All comments received will be compiled and prepared for review by TAC and the Policy Board.

Approval Process

The general public will be kept abreast of all aspects of plan and their input will be sought throughout the process. They would provide input to the Ad hoc Committee, the TAC and the Policy Board. The Ad hoc committee will formulate input from the public for review by the technical staff serving on the TAC. The MPO staff will produce technical material consistent with applicable federal and state regulations for review by the participants and will interact with each group. The CAMPO's Policy Board is the ultimate decision making entity for the approval of the *Corvallis Area Metropolitan Transportation Plan*. The Policy Board relies on the expertise of their professional planning staffs that form the CAMPO's Technical Advisory Committee (TAC). The TAC is a hands-on group with technical expertise in transportation and land use planning. The TAC meets, at least, once per month to review CAMPO's technical work and make recommendation to the Policy Board.

All material prepared for the development of the Transportation Plan will be reviewed by the TAC for recommendation to the Policy Board. The Policy Board will review all material recommended by the TAC and may approve or provide directives for further modifications. In many instances, members of the Policy Board and TAC may attend public meetings to hear citizens' concerns directly. Input from the general public with significant implications will be reviewed by the TAC and the Policy Board prior to incorporation into the Plan.

Appendix A

Transportation-Related Committees In the Corvallis Urbanized Area

Ad Hoc Committee

City of Corvallis

No.	Name of Committee or Group	Description of Role/ Function/Responsibilities	Name of Chairperson	Designated by and Reports to	No. of Members	Includes Elected Officials (Y/N)
1	Bike/Pedestrian Advisory Commission (BPAC)	Advise City Council and City staff on issues related to bicycle and pedestrian issues and projects.	Greg Bennett	Appointed by Mayor	8	1- council liaison
2	Airport Commission	Advise City Council and City staff on operations and development of the airport and airport industrial park.	Bill Gleaves	Appointed by Mayor	8	1- council liaison
3	Citizen's Advisory Commission on Transit (CACOT)	Advise City Council and City staff on transit system operations and services.	Bob Lowry	Appointed by Mayor	6	1- council liaison
4	CIP Commission	Solicit and identify infrastructure improvements needed in the community – propose 5 year Capital Improvements Program budget to City Council.	Jacque Schreck	Appointed by Mayor	8	1 - council liaison
5	Downtown Parking Commission	Assist citizens, City Council, and staff in pursuit of opportunities which integrate new parking development with the community's vision of a diverse and vital Downtown; and decrease the demand for parking by encouraging the use of alternative modes of transportation. Advise Council in the development and implementation of Downtown parking solutions.	Jeff Katz	Appointed by Mayor – positions are representative as per Municipal Code	11	1 - council liaison
6	Committee for Citizen Involvement	Helps facilitate citizen involvement in all aspects of land use planning and decision making.	Barbara Bull	Appointed by Mayor	9 plus 1 non-voting Planning Commission liaison	1 - council liaison

Remarks: All but the last are supported by the Public Works Dept. The CCI is supported by the Community Development Dept. since they are primarily focused on citizen involvement on land use issues. I included them since they are a resource for helping with developing strategies to increase citizen involvement in public processes. The Parking Commission, in practice, is pretty narrowly focused on downtown parking issues even though their charge includes “encouraging the use of alternative modes of transportation” to reduce parking demand.

Benton County

No.	Name of Committee or Group	Description of Role/ Function/Responsibilities	Name of Chairperson	Designated by and Reports to	No. of Members	Includes Elected Officials (Y/N)
1	<u>Roads Advisory Committee</u>	<p><u>Advise the Benton County Board of Commissioners:</u> The Committee shall become familiar with the operations, standards, financing needs and laws associated with the management of the County road system. The Committee shall provide advisory recommendations to the Board of Commissioners (Governing Body), as may be requested by the Board.</p> <p><u>Advise the Benton County Public Works Director:</u> The Committee shall assist and advise the Benton County Public Works Director concerning:</p> <ul style="list-style-type: none"> a. Road operating policy b. Potential projects for investigation c. Roads Capital Improvements and Renovation Plans d. Overall department budget and funding 	Deborah Morris	Board of Commissioners	9	No

2	<u>Bicycle Advisory Committee</u>	<p><u>Advise the Benton County Board of Commissioners:</u> The Committee shall become familiar with the operations, standards, financing needs and laws associated with the master Bike Path Plan management of the County. The Committee shall provide advisory recommendations to the Board of Commissioners (Governing Body) as may be requested by the Board.</p> <p><u>Advise the Benton County Public Works Director:</u> The Committee shall assist and advise the Benton County Public Works Director concerning:</p> <ul style="list-style-type: none"> a. Long range planning of future bike paths b. Education/safety issues c. Policies d. Public relations 	Sheila Lyons	Board of Commissioners	8	No
3	<u>Environmental Issues Advisory Committee</u>	<p><u>Advise the Benton County Board of Commissioners:</u> The Committee shall assist the Benton County Board of Commissioners, and shall have the following powers and duties:</p> <ul style="list-style-type: none"> 1. Assist Board of Commissioners and County staff with the implementation of the Environmental Issues Advisory Committee's recommendations. 2. Advise the Board of Commissioners on specific environmental impact situations by utilizing Committee expertise and perspective, and by bringing together appropriate outside resources; 3. Provide at least an annual forum for community comment on environmental issues; 4. Receive technical input from experts in various environmental fields and receive information on legislative and regulatory changes that apply to environmental areas. 	Dennis Isaacson	Board of Commissioners	11	No

4	<u>Special Transportation Advisory Committee (STAC)</u>	<p><u>Advise the Benton County Board of Commissioners:</u></p> <p>The role of the STAC is to "assist the Benton County Board of Commissioners in matters affecting transportation services for elderly and disabled persons, and shall develop recommendations for the proposed distribution of Special Transportation Fund monies by the County."</p> <p>The Committee consists of nine (9) members, appointed by the Board of Commissioners, as follows:</p> <ul style="list-style-type: none"> * All members shall reside in Benton County or shall represent an organization which provides substantial transportation services within the County; * No member shall be an employee of Benton County; * Three members shall be Providers or Provider Representatives, engaged in providing transportation services; * Six members shall be either users, user representatives, or members at large. Consideration should be given to including at least one disabled user and at least one elderly user. 	Barbara Sackett	Board of Commissioners	9	No
---	---	---	-----------------	------------------------	---	----

City of Philomath

No.	Name of Committee or Group	Description of Role/ Function/Responsibilities	Name of Chairperson	Designated by and Reports to	No. of Members	Includes Elected Officials (Y/N)
1	Transportation & Traffic Safety Commission	Responsible for advising the City Council on matters relating to all aspects of transportation within both the City and the region. Review and investigate any issues that will improve public safety.	Toni Hoyman	Philomath City Council	7	Y

Remarks: Meets on the 2nd Thursday of every month at 7:00 PM in the Philomath City Hall Council Chambers.

.....

Total members = 95
 Total number of elected officials = 7 (6 in Corvallis)